STATUS OF SUBJECT FILING SYSTEM

This chart summarizes those file series (normally titled "subject file") which are filed according to the agency subject filing system [   ] In addition the column titled "Current subject file potential" reflects the amount of possible conversions that remain according to the records schedule.

Information for this chart obtained from the Record Schedule of each office, with the exception of recent installations which are recorded upon completion.

SUBJECT-NUMERIC FILE INSTALLATIONS   Feb - 1963

OFFICE	POTENTIAL	INSTALLED	TOTAL	% COMPLETED
DCI	13	0	13	
COMPT.	9	1	10	
GEN. COUNSEL	0	4	4	
AUDIT	2	0	2	17%
TOTAL	24	5	29	

DD/I AREA

	POTENTIAL	INSTALLED	TOTAL	% COMPLETED
DD/I	3	5	8	
OBI	4	0	4	
OCI	28	4	32	
OCR	27	10	37	
ONE	2	1	3	
OO	11	11	22	
ORR	0	63	63	
OSI	7	25	32	
NPIC	Info Not Available			
TOTAL	82	119	201	59%

DD/S Area

	POTENTIAL	INSTALLED	TOTAL	% COMPLETED
DD/S	1	7	8	
COMMO.	Info Not Available			
STAT [ ]	2	1	3	
LOGISTICS	0	14	14	
MEDICAL	0	9	9	
PERSONNEL	22	17	39	
SECURITY	13	9	22	
TRAINING	20	26	46	
TOTAL	58	83	141	62%

DD/P AREA

	POTENTIAL	INSTALLED	TOTAL	% COMPLETED
DD/P	0	1	1	
CA Staff	3	8	11	
WH	0	4	4	
TSD	0	2	18	
	3	15	18	

DD/R

	POTENTIAL	INSTALLED	TOTAL	% COMPLETED
ELINT				50%
TOTALS	168	223	391	57%

Jan 23, 1961
3-4-1
Subject Numeric

SUBJECT-NUMERIC FILE INSTALLATIONS

OFFICE	TOTAL	INSTALLED	POTENTIAL	
✓ DCI	12	0	12	*% Completed*
✓ COMPT.	9	1	8	

DDS AREA

	TOTAL	INSTALLED	POTENTIAL
✓ O/DDS	5	3	2
✓ Audit	2	0	2
STAT [ ]	3	1	2 *have devised their own*
✓ General Counsel	4	4	0
✓ Logistics	14	14	0
✓ Management	6	5	1
✓ Medical	9	9	0
✓ Personnel	35	16	19
✓ Security	16	6	10
✓ Training	46	26	20
Total	148	84	64 (57%)

DDI AREA

	TOTAL	INSTALLED	POTENTIAL
✓ O/DDI	8	5	3
✓ OBI	4	0	4
✓ OCI	32	4	28
✓ OCR	37	10	27
✓ ONE	3	1	2
✓ OO	22	11	11
✓ ORR	63	63	0
✓ OSI	32	25	7
✓ PIC			Info Not Available
Total	201	119	82 (59%)

DDP AREA

	TOTAL	INSTALLED	POTENTIAL
O/DDP	1	1	0
CA Staff	11	8	3
STAT WH [ ]	5	5	0
TSD	2	2	Info Not Available
Other Areas			Info Not Available
Total	19	16	

| GRAND TOTAL | 380 | 219 | 158 | 58% |

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RM 3-4-1
28 April 1959

STAT

SUMMARY OF SUBJECT FILE SYSTEM INSTALLATIONS
AND CURRENT POTENTIAL-HANDBOOK

OFFICE	CURRENT POTENTIAL	INSTALLED	TOTAL
Director	12	0	12
DD/P Area	Information not available		
DD/I	4	4	8
ONE	2	0	2
OSI	7	25	32
ORR	0	63	*63
OCI	29	3	32
OCR	27	10	37
OO	11	11	22
OBI	4	0	4
TOTAL	84	116	200
DD/S	2	3	5
OTR	20	26	46
COMPTROLLER	8	0	8
GENERAL COUNSEL	0	4	4
PERSONNEL	20	15	35
AUDIT	2	0	2
COMMERCIAL	1	0	1
LOGISTICS	0	14	14
MANAGEMENT	1	2	3
MEDICAL	0	9	9
SECURITY	10	6	16
TOTAL	64	79	141
GRAND TOTAL	161	195	355

PERCENT COMPLETED
54

* All figures subject to change due to reorganization.

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